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October 22, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
AMEND CONTRACT NUMBER PH-002166 WITH BBPR, INC. FOR
PUBLIC HEALTH EMERGENCY PREPAREDNESS AND RESPONSE**

This is to notify you that I am exercising the delegated authority approved by your Board on July 26, 2011, to amend existing service agreements related to public health emergency preparedness and response, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office (CEO).

Under this authority, I will amend Contract Number PH-002166 with BBPR, Inc., effective upon date of execution through August 9, 2013, to: 1) revise the Indemnification insurance provision to be consistent with language mandated by the CEO; and 2) remove the Sexual Misconduct Liability, Professional Liability/Errors and Omissions, and Property Coverage insurance requirements, as per CEO Risk Management the services provided do not warrant such coverage. All other terms and conditions of the Contract remain unchanged and in full effect.

County Counsel and CEO Risk Management have reviewed and approved this amendment as to use. County Counsel has reviewed and approved this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:nmp
DA# 02420

Attachment

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors